



Scottish Charity Number SC011737

Annual Report and Financial Statement for the year ending 28th February 2019.

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Trustee's Annual Report – Year ending 28th February 2019

The Trustees have pleasure in presenting this report together with the Financial Statement and the independent examiner's report for the year ending 28th February 2019.

Reference and Administrative Information

Charity Name STRATHCARE (also known as Strathearn Community Care Association)

Scottish Charity Number SC011737

Address



Current Trustees

| | | |
|-------------------|--------------------------|---|
| Peter Airey | | Reappointed 26th March 2018 |
| Iain Brown | Bus Convener/ Vice Chair | Reappointed 21st March 2016 |
| Ian Buchan | | Appointed 28th November 2016 |
| Morag Butt | | Reappointed 27th March 2017 |
| Ingrid Clayden | | Appointed 21 st January 2019 |
| Sheena Duckworth | | Appointed 26 th March 2018 |
| David Gilzean | | Reappointed 27th March 2017 |
| Irwin Keith | Chair | Reappointed 27th March 2017 |
| Fred Mason | Treasurer | Reappointed 26th March 2018 |
| Margaret McPhater | | Appointed 21 st January 2019 |
| Margaret Morrison | | Appointed 27th March 2017 |
| Anne Orchardson | Secretary | Appointed 27th March 2017 |
| Alistair Stewart | | Reappointed 26th March 2018 |

Other Trustees who served during the financial year

Iain Maclean Resigned 29th October 2018

Structure, Governance and Management

Constitution

Strathcare is an unincorporated Registered Scottish Charity and the purpose and administrative arrangements are set out in the constitution, which was adopted in 1975, and was last amended on 21st March 2016. Strathcare was granted charitable status by the Scottish Charity Regulator (OSCR) in 2005. Strathcare has no relationship with any other body.

Appointment of Trustees

Trustees are appointed or reappointed by the members at the Annual General Meeting which is held within six weeks of the end of the financial year. The Committee (of Trustees) may at any time appoint any person over the age of fifteen to be a charity Trustee.

Management

The Trustees which includes the Bus Convenor meet regularly with Club Leaders, drivers and passenger assistants - all of whom are volunteers.

Objectives and Activities**Charitable Purposes**

Strathcare is an organisation which works to enhance the quality of life of those in Crieff and district who are elderly, isolated or disabled in any way, through the provision of suitable transport to a range of clubs and activities, thus providing friendship, a sense of community and purpose.

Activities

Through active fund raising, support from the local community, donations from Strathcare clubs and other users and grants Strathcare owns, maintains and operates a specially adapted minibus suitable for wheelchair use. Strathcare recruit and train volunteer drivers and passenger assistants, who are issued with updated guidelines and protocols. Strathcare holds full motor and public liability and Trustees Indemnity insurance. Strathcare also holds and operates within the constraints of a Section 19 Permit.

The weekly clubs are autonomous but Strathcare has an overview of the opportunities and variety on offer through regular contact with the weekly Wednesday Club, Thursday Lunch Club (run by the RVS) the Friday Club as well as the internally run monthly Library run and Shopping Trip. Strathcare also offers transport to many other local organisations serving adults in a range of age groups with mobility or isolation challenges and a number of local Residential Homes. Publicity is by word of mouth, a website, local newspapers and a dedicated brochure.

Achievement and Performance

For many of the people we serve in and around Crieff safe door to door transport, friendly volunteers and a change of scenery provide a welcome highlight to their week. Those in nursing or care homes also enjoy outings. Library users unable to use public transport also appreciate the service provided.

Over recent years a steady increase in both the frailty and continuance in individual home settings of our passengers has been observed with later transfers to residential or highly supported care. A continuing effort is made to identify potential passengers who may be described as the isolated for whom both socialisation and health might benefit from company and stimulation. We continue

to investigate different ways of expanding our services to the community and are currently trialing a weekly trip to the local Coop supermarket for people with disability and their carers.

Strathcare provides leaflets aimed primarily at possible users, public displays of photographs and contact material and a website but, more crucially perhaps, Strathcare positively offers information meetings with front line health and care professionals and arranges the provision of leaflet supplies to their offices. The office bearers continue to receive calls from family members and concerned professionals and offer support where possible. Our relationship with the Local Social Prescriber has increased the number of potential passengers significantly.

Our clubs and transport already support a considerable number of passengers with memory or functional limitations and much credit is due to the passenger assistants and drivers who ensure their safety and enjoyment.

Strathcare currently has fifteen voluntary drivers and twenty-seven voluntary passenger assistants who give freely of their time and services, all volunteers are offered training as appropriate.

The two main fundraising events of the current year were the Coffee Morning and the Co-op bag packing event. The primary function is to raise the profile of Strathcare in the local community as well as generating funds.

Financial Review

General

Strathcare's income is derived from donations, both from clubs and bus users as a contribution towards running costs, also from outside organisations / individuals as a gesture of goodwill, Legacies, fundraising, grants and interest. This year Strathcare received donations from, Auchterarder Line Dancers, Crieff Friday Club, Crieff Round Table, Lodge St Michael, Strathearn Vintage Ploughing Association and two individuals. A legacy of £1,022.18 was received from the estate of a former passenger. During the year a grant has been secured from Transport Scotland Bus Services Operators Grant (BSOG).

Total receipts for the year were £15,950 (£15,924 last year) and payments totaled £8,668 (£77,988 last year) thus giving a surplus of £7,282 (Deficit of £62,065 last year).

No stipulation was made that any income be restricted to a particular use, Strathcare therefore maintains one unrestricted set of accounts in accordance with the regulatory guidelines issued by The Scottish Charity Regulator.

Depreciation on the Mercedes bus LX67 BWY (Bertie 5) which was purchased in Feb 2018 at a cost of £70,187 is assumed to be 25% per annum and is therefore now valued at £52,640.25

Strathcare are extremely grateful for the provision of premises and parking by Richmond House, the provision of Public Liability Insurance cover provided by Perth and Kinross Community Transport Group and all the volunteer drivers, passenger assistants and Trustees for their time and commitment to the charity's aim.

Reserve Policy

Strathcare has a policy of ensuring that there are always sufficient funds retained in easy access or short term accounts to cover running costs and the virtually immediate replacement of the bus should this prove necessary. In addition to this £45,000 has been placed in a two year bond (November 2019) to maximize interest.

Future Plans

The Trustees intend to continue to develop services to the people in the area, recognizing the benefit to those in the community who might otherwise feel lonely and isolated and to draw them back into society. The Trustees also intend to ensure that all drivers and passenger assistants continue to be offered relevant training, and that contact is initiated and maintained with those who can help further our objectives.

Approved by the Trustees on 7th March 2019 and signed on their behalf by

Irwin Keith

Chair

Independent Examiner’s Report for the Year ended 28th February 2019

Independent Examiner’s Report for the Trustees of Strathcare.

I report on the financial statements of the charity for the year ended 28th February 2019, which are set out on pages 6 to 9.

Respective Responsibilities of Trustees and Examiner

The charity’s Trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 (“The 2005 Act”) and the Charities Accounts (Scotland) Regulations 2006 (as amended) (“The 2006 Regulations”). The charity’s Trustees consider that the audit requirement of Regulation 10 (1) (b) of the 2006 Regulations does not apply. It is my responsibility to examine the accounts as required under section 44 (1) (c) of the 2005 Act and to state whether particular matters have come to my attention.

Basis of Independent Examiner’s Statement

My examination is carried out in accordance with Regulation 11 of the 2006 Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the Trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the accounts.

Independent Examiner’s Statement

In connection with my examination, no matter has come to my attention:-

1. Which gives me reasonable cause to believe that, in any material respect, the requirements:-
 - To keep accounting records in accordance with section 44 (1) (a) of the 2005 Act and regulation 4 of the 2006 Regulations, and
 - To prepare accounts which accord with the accounting records and comply with regulation 9 of the 2006 Regulations have not been met, or
2. To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Lindsay Wilkinson

Signed

Date 7th March 2019

Statement of Receipts and Payments

for the period 1st March 2018 to 28th February 2019

| Receipts | Notes | Unrestricted Fund | Total this period | Total last Year |
|---|-------|----------------------|-------------------------|-----------------------|
| Voluntary Receipts | | | | |
| Donations | | 1,596 | 1,596 | 5,211 |
| Legacies | | 1,022 | 1,022 | 1,000 |
| Grants | 4 | 1,643 | 1,643 | 1,670 |
| Fund-Raising | | 1,168 | 1,168 | 1,440 |
| Gross Trading | | 7,000 | 7,000 | 0 |
| Bank & Building Society Interest | | 1,509 | 1,509 | 2,372 |
| Receipts for Charitable Activities | | | | |
| Bus Users Contributions | | 2,011 | 2,011 | 4,230 |
| Total Receipts | | 15,950 | 15,950 | 15,924 |
| Payments | | | | |
| Cost of Fund-Raising | | 108 | 108 | 70 |
| Cost of Charitable Activities | 5 | 8,412 | 8,412 | 7,608 |
| Governance Costs | 6 | 148 | 148 | 124 |
| Purchase of Assets | | 0 | 0 | 70,187 |
| Total Payment | | 8,668 | 8,668 | 77,988 |
| Surplus/Deficit for the year | | 7,282 | 7,282 | -62,065 |

The notes on page 8 and 9 form an integral part of these accounts.

| | Unrestricted Fund | Current Year | Previous Year |
|---------------------------------------|----------------------|-----------------|------------------|
| Funds Reconciliation | | | |
| Cash at Bank and in Hand - 29/02/2018 | 122,231 | 122,231 | 184,295 |
| Surplus/ Deficit for the year | 7,282 | 7,282 | -62,065 |
| Cash at Bank and in Hand - 28/02/2019 | 129,512 | 129,512 | 122,231 |

Statement of Balances - As at 28th February 2019

| | | | |
|---|--|----------------|----------------|
| Cash | | 104 | 81 |
| TSB Current Account | | 13,343 | 7,593 |
| Scottish Building Society (Inst access) | | 16,246 | 16,076 |
| Skipton Building Society (45 Days Notice Account) | | 53,434 | 52,892 |
| United Trust Bank Fixed Term (Nov 2019) | | 46,386 | 45,588 |
| Total | | 129,512 | 122,231 |

Other Assets (Unrestricted Fund)

| | | |
|--|--------|--------|
| Mercedes Sprinter Bus (Bertie 5, Purchased Feb 2018 - £70,187) | 52,640 | 70,187 |
|--|--------|--------|

All funds are unrestricted. £70,000 is designated as Strathcare's Bus Replacement Fund.

The notes on pages 8 and 9 form an integral part of these accounts.

Approved by the Trustees of Strathcare at a meeting on 7th March 2019 and signed on their behalf by

Irwin Keith
Chair

Fred Mason
Treasurer

Notes to the Accounts - for the Year Ended 28th February 2018

1 Basis of Accounting

These accounts have been prepared on the Receipts and Payment basis in accordance with the Charities & Trustees Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations (as amended).

2 Nature and Purpose of Funds

Unrestricted Funds are those that may be used at the discretion of the trustees in furtherance of the objects of the charity. The trustees maintain a single unrestricted fund.

3 Related Party Transactions

Strathcare purchases Trustee indemnity insurance for all its trustees. No other remuneration was paid to any trustee or to any connected persons during the year.

| | Current Year | Previous Year |
|--|--------------|---------------|
| 4 Grants Received | | |
| Perth & Kinross Community Transport Fund | 0 | 0 |
| Scottish Government BSOG | 1,643 | 1,670 |
| | 1,643 | 1,670 |

5 Cost of Charitable Activities

| | | |
|-----------------------------|--------------|--------------|
| Fuel | 2,307 | 2,189 |
| Repairs, Maintenance & MOT | 1,882 | 985 |
| CTA | 0 | 25 |
| Vehicle & Trustee Insurance | 2,837 | 3,388 |
| Summer Lunch | 588 | 526 |
| Summer Outing | 0 | 0 |
| Presentations & Social | 184 | 60 |
| Training | 0 | 312 |
| Consumables | 95 | 71 |
| Publicity & Stationary | 520 | 53 |
| | 8,412 | 7,608 |

Notes to the Accounts - for the Year Ended 28th February 2018

6 Governance Cost

| | Current Year | Previous Year |
|------------------------|--------------|---------------|
| Trustees Meeting | 85 | 60 |
| Annual General Meeting | 15 | 15 |
| Independent Examiner | 48 | 49 |
| | 148 | 124 |